

Carman-Ainsworth Board of Education Minutes
July Organizational Meeting
Carman-Ainsworth Administration Building
Tuesday, July 9, 2024, 5:30 p.m.

Members Present: Gary Cousins, La Cracha Handy, James Johnson, Lisa Koegel, Gloria Nealy, Katina Wilborn, Riley Dawson

Members Absent: Shiri Weston, Anastasia Livingston

Others Present: Superintendent Ryan, Russ Parks, Adrienne Nathan, Bob Hetherton, Detra Fields, Lisa Murphy, and other guests

President Nealy called the meeting to order and led the Pledge of Allegiance at 5:32 p.m. Miss Riley Dawson read the Mission Statement.

OATH OF OFFICE

The Oath of Office was administered to a new member by Mrs. Lisa Murphy, Recording Secretary.

Miss Riley Dawson, Student Board Member

Miss Dawson pledged to faithfully discharge the duties of the Office of Member of the Board of Education according to the best of her ability.

COMMITTEE OF THE WHOLE

Recognitions and Presentations

There were no recognitions or presentations.

Public Comments

President Nealy inquired if any individuals wished to address the Board. There were none.

Staff Reports

Bond Update

Mr. Russ Parks, Assistant Superintendent, reviewed bond information prior to adopting the Resolution Authorizing Building & Site Bond Proposal later this evening.

Committee Reports

Mr. Johnson noted his attendance at the Consortium of State School Boards Association (COSSBA) Leadership Summit and provided a summary and reminded Board Members of the Michigan Association of School Boards (MASB) President's Dinner on July 25, 2024.

Board General Discussion

President Nealy asked if the members had any items for general discussion at this time. There was no response.

CALL TO ORDER

The business portion of the meeting was called to order at this time, 5:50 p.m.

Additions to the Agenda

Superintendent Ryan requested a New Business item be added to the agenda, Adoption of Resolution Authorizing Building & Site Bond Proposal.

Motion by Cousins, supported by Johnson, that the Board of Education add a New Business item to the agenda, Adoption of Resolution Authorizing Building & Site Bond Proposal, as recommended by Superintendent Ryan.

Roll Call Vote

Ayes: Cousins, Handy, Johnson, Koegel, Nealy, Wilborn
Nays: None
Absent: Weston

Motion unanimously carried.

ROUTINE MATTERS

Secretary's Report

Motion by Handy, supported by Koegel, to dispense with the reading of the minutes of the Budget Hearing of June 25, 2024; Regular Meeting of June 25, 2024; and Executive Session Meetings of June 25, 2024, and that they be approved as presented.

Motion unanimously carried.

Treasurer's Report

There was no Treasurer's Report this evening.

Personnel Items

Offer of Contract

Motion by Cousins, supported by Johnson, that the Board of Education employ the following individual for the 2024/2025 school year, conditional upon the receipt of their Michigan certification and criminal history/FBI reports, as recommended by Superintendent Ryan.

<u>Name</u>	<u>Position</u>	<u>University</u>	<u>Degree</u>	<u>Prior Experience</u>	<u>Salary</u>
Bret Panter	P.E. Teacher	Western Michigan University	Bachelor of Science P.E. and Geography	Holy Family School 8/2021-present Alexander Graham Elementary, IL 8/2007-6/2010 Monte Vista Middle School CA 8/2005-6/2007	9/A

Motion unanimously carried.

Old Business

There was no old business.

New Business

District Legal Status

Motion by Johnson, supported by Handy, that the official name of the school district be continued as the **Carman-Ainsworth Community Schools**. Further, Policy Section 0000: Bylaws shall be adopted as the Bylaws of the Carman-Ainsworth Community Schools. The district will operate as a General Powers School District as provided by MCL 380.1 et seq. A Legal Reference Note will be included with the minutes of the Organizational Meeting.

Motion unanimously carried.

Designation of Depositories for General Fund, Building and Site, School Activities, Debt Retirement, Payroll, Cafeteria Accounts, and Payroll

Motion by Cousins, supported by Johnson, that the Board approve PNC Bank, MILAF+ (Michigan Liquid Asset Fund Plus), and MI CLASS (Michigan Cooperative Liquid Assets Securities System), as depositories for the Carman-Ainsworth Community Schools for the 2024/2025 school year.

Motion unanimously carried.

Designation of Signatures for General Fund, School Service Fund, Debt Retirement Fund, Building and Site Fund and Capital Projects Fund

Motion by Johnson, supported by Koegel, that the Board approve the present designation of signatures for the 2024/2025 school year, as follows:

General Fund/School Service Fund:	Secretary, Treasurer
Building & Site Fund:	President, Secretary, Treasurer
Debt Retirement Fund:	Treasurer
Capital Projects Fund:	Treasurer
Flexible Spending Accounts:	Treasurer

The Payroll Fund is an agency within the General Fund and requires the signature of the Treasurer only. The Student Body Activity Fund requires the signature of the high school or middle school principal, assistant principal, or secretary/bookkeeper.

Motion unanimously carried.

Designation of Administrators to Assume Specified Responsibilities of the Treasurer and of the Secretary

Motion by Cousins, supported by Koegel, that the Assistant Superintendent of Business and Operations; the Assistant Superintendent of Curriculum and Instruction; and the Superintendent be authorized as signatories for contracts, agreements, and purchase orders.

Motion unanimously carried.

Designation of Electronic Transfer Officer (ETO)

Motion by Cousins, supported by Johnson, that the Assistant Superintendent of Business and Operations be designated the Electronic Transfer Officer.

Motion unanimously carried.

Publication of Annual Financial Statement

Motion by Koegel, supported by Handy, that the Annual Financial Statement be published in the Courier, or in The Flint Journal should the Courier be discontinued.

Motion unanimously carried.

Regular Meeting Time and Place

Motion by Koegel, supported by Johnson, that the Regular Meetings of the Carman-Ainsworth Board of Education be held on the first and third Tuesday of each month at 6:30 p.m., at the Carman-Ainsworth Community Schools' Administration Building during the 2024/2025 school year unless posted otherwise and with noted exceptions of:

- July 9, 2024, 5:30 p.m., is the second Tuesday of the month
- November 12, 2024, 6:30 p.m. is the second Tuesday of the month
- April 8, 2025, 5:30 p.m., is the second Tuesday of the month
- June 10, 2025, 6:30 p.m., is the second Tuesday of the month
- June 24, 2025, 6:30 p.m., is the fourth Tuesday of the month

The meeting schedule will be posted on the Carman-Ainsworth Community Schools' website and provided to The Courier for publication. Board of Education meetings will be held in the conference room of the Carman-Ainsworth Administration Building and, upon proper notification, at various Carman-Ainsworth Community School buildings.

Regular Meetings - 6:30 p.m.

*July 9, 2024, Organizational, 5:30 p.m.
August 6
*August 27, Student Discipline Subcommittee, 5:30 p.m.
September 3
September 17
*September 24, Student Discipline Subcommittee, 5:30 p.m.
October 1
October 15
*October 22, Student Discipline Subcommittee, 5:30 p.m.
*November 12, Finance Committee, 6:00 p.m.
*November 12
*November 26, Student Discipline Subcommittee, 5:30 p.m.
*December 3, Finance Committee, 6:00 p.m.
December 3
*December 17, Student Discipline Subcommittee, 5:30 p.m.
*January 7, 2025, January Organizational
*January 21, Board Workshop, 5:30 p.m.

*January 28, Student Discipline Subcommittee, 5:30 p.m.
February 4
*February 18, Finance Committee, 6:00 p.m.
February 18
*February 25, Student Discipline Subcommittee, 5:30 p.m.
March 4
March 18
*March 25, Student Discipline Subcommittee, 5:30 p.m.
*April 8, Finance Committee, 6:00 p.m.
April 8
*April 22, Student Discipline Subcommittee, 5:30 p.m.
*May 6, Board Workshop, 5:30 p.m.
May 20
*May 27, Student Discipline Subcommittee, 5:30 p.m.
*June 10, Finance Committee Meeting, 6:00 p.m.
*June 10
*June 17, Student Discipline Subcommittee, 5:30 p.m.
*June 24, Budget Hearing, 6:00 p.m.
*June 24

Motion unanimously carried.

Designation of School Attorneys

Motion by Koegel, supported by Johnson, that the services of the legal firms of Thrun Law Firm, P.C.; Collins & Blaha, P.C.; Hanba & Lazar, P.C.; Secrest Wardle; Bodman, P.C.; Lusk Albertson; and Mark J. Newman, PLLC, be retained for the 2024/2025 school year, as recommended by Superintendent Ryan.

Motion unanimously carried.

Appointment of Certified Public Accountant for the Annual Audit

Motion by Cousins, supported by Koegel, that the firm of Yeo & Yeo, Certified Public Accountants, of Flint, be retained to audit the accounts of the Carman-Ainsworth Community Schools for the 2024/2025 school year, in compliance with the requirement that each school district have an annual financial audit.

Motion unanimously carried.

Delegation of Election Duties

Motion by Handy, supported by Johnson, that the election duties be delegated to the Assistant Superintendent of Business and Operations, for the 2024/2025 school year, with direct oversight by the Secretary of the Board.

Motion unanimously carried.

Designation of Recording Secretary to Take Minutes of Regular and Special Meetings and to Post Notices of Board Meetings

Motion by Cousins, supported by Handy, that the Executive Assistant to the Superintendent, Mrs. Lisa Murphy, be designated to continue as Recording Secretary for the 2024/2025 school year for the Board of

Education and be authorized to post notices of Board Meetings.

Motion unanimously carried.

Adoption of Michigan High School Athletic Association Resolution

Motion by Cousins, supported by Koegel, to adopt the Michigan High School Athletic Association Membership Resolution for the year August 1, 2024 through July 31, 2025, as recommended by Superintendent Ryan.

The Michigan High School Athletic Association membership requires Carman-Ainsworth to comply with the association's rules as minimum standards.

Roll Call Vote

Ayes: Cousins, Handy, Johnson, Koegel, Nealy, Wilborn
Nays: None
Absent: Weston

Motion unanimously carried. Resolution declared adopted.

Adoption of Saginaw Valley League Conference Resolution

Motion by Cousins, supported by Johnson, to adopt the Saginaw Valley League Conference Membership Resolution for the year August 1, 2024 through July 31, 2025, as recommended by Superintendent Ryan:

Roll Call Vote

Ayes: Cousins, Handy, Johnson, Koegel, Nealy, Wilborn
Nays: None
Absent: Weston

Motion unanimously carried. Resolution declared adopted.

Designation of Student Discipline Hearing Officer

Motion by Cousins, supported by Johnson, to designate the Superintendent, Mrs. Gina Ryan, as the Student Discipline Hearing Officer for the Carman-Ainsworth Community Schools.

Motion unanimously carried.

Approval of the 2024-2025 Student Code of Conduct

Motion by Johnson, supported by Handy, to approve the 2024-2025 Student Code of Conduct, as recommended by Superintendent Ryan.

Motion unanimously carried.

Adoption of Resolution Authorizing Building and Site Bond Proposal

Motion by Cousins, supported by Handy, to adopt the Resolution Authorizing the Building & Site Bond

Proposal, as recommended by Superintendent Ryan:

Roll Call Vote

Ayes: Cousins, Handy, Johnson, Koegel, Nealy, Wilborn
Nays: None
Absent: Weston

Motion unanimously carried. Resolution declared adopted.

First Review of Policy – NEOLA Special Update - Title IX

Superintendent Ryan stated policies under review this evening are NEOLA Special Update – Title IX. Specific policies reviewed are as follows:

- 2264 – Nondiscrimination on the Basis of Sex in Education Programs or Activities
- 2266 – Nondiscrimination on the Basis of Sex in Education Programs or Activities

Superintendent Ryan noted the policies are in response to the recent release of Title IX regulations, minor revisions have been made to current Policy 2266 and a new Policy 2264 has been issued. Both policies will be effective August 1, 2024; Policy 2266 will cover instances prior to August 1, 2024, and Policy 2264 will cover instances after August 1, 2024. The policies will be placed on the August 6, 2024, Board of Education Agenda for a second review.

ITEMS FROM ADMINISTRATORS AND TRUSTEES

Administrators shared items in preparation for the upcoming school year and noted the National Night Out is Wednesday, August 7. Board Members welcomed and congratulated Superintendent Ryan, Assistant Superintendent Nathan and Student Board Member, Miss Riley Dawson.

ADVANCED PLANNING

Board of Education Meeting, August 6, 2024, 6:30 p.m., Carman-Ainsworth Administration Building
Board of Education Student Discipline Subcommittee Meeting, August 27, 2024, 5:30 p.m., Carman-Ainsworth Administration Building

SUGGESTED AGENDA ITEMS

- Superintendent Evaluation
- Regular Instruction, Curricular, and Assessment Topics
- Year's Growth Data
- Continuous Improvement Monitoring
- Council of Urban Boards of Education (CUBE) Presentation
- Review of 2024-2025 General Fund Budget

ADJOURNMENT

President Nealy declared the Organizational Meeting adjourned at 6:30 p.m.